

May 3, 2021

**REQUEST FOR PROPOSALS FOR PROFESSIONAL SERVICES: (RFP-050301)**

**Downtown Landscape Maintenance Request for Proposals**

The Kingfisher Public Works Authority is accepting bids for professional landscaping maintenance for downtown beautification, providing enhancements to our downtown business and to create an appealing atmosphere for our community.

**Areas:**

- Welcome Center/ Chisholm Trail Monument Area
  - Northeast corner of HWYs 81 & 33 intersection
- Intersections of Main St at Broadway, Miles, Admire, & Robberts
  - East & west sides (less west side of Main & Broadway); 11 areas

**Specifications:**

- Spring & Fall Annuals in seasonal colors
  - *Bids shall specify **quantity** to be planted and **spacing** of annuals*
  - Annuals to be planted in beds, *tree wells between intersections are excluded*
- Mulch applied seasonally
  - Premium Cedar Mulch in Spring and Fall
- Pruning twice during growing seasons (spring & fall)
- Bed Maintenance twice a month during growing seasons
- Quarterly productivity report to management (email acceptable)

**Irrigation:** A functioning irrigation system provides watering to all areas serviced. Proposals must include ability to maintain and repair irrigation system during term of contract. Payment for irrigation repair and maintenance shall be paid upon invoice.

**Term:** The term of the award will be for three (3) year, from July 01, 2021 through June 30, 2024.

**Payment:** Payment to selected vendor will be processed upon invoice.

**Sealed Proposals labeled "Downtown Landscaping" shall be addressed to KPWA, ATTN: Brittney Hladik-City Clerk, 301 N. Main St, Kingfisher, OK 73750 must be received no later than 4:00pm, Wednesday, May 26, 2021. Bid submissions must include notarized Non-Collusion Affidavit available at [https://kingfisher.org/wp-content/uploads/2020/08/Non\\_Collusion\\_Certification.pdf](https://kingfisher.org/wp-content/uploads/2020/08/Non_Collusion_Certification.pdf) or available at City Hall.**

For questions or more information, please contact Brittney Hladik at [birrt@kingfisher.org](mailto:birrt@kingfisher.org) or 405-375-3705.