

The City of Kingfisher
301 N. Main St.
Kingfisher, OK 73750
(405)375-3705
www.kingfisher.org



August 26, 2018

LIFEGUARD

**FLSA Status: Hourly/Non-Exempt Part-time
Salary Range: \$9.00-\$10.00 per hour**

SUMMARY

The Vernie Snow Aquatic Center has recently undergone a complete and comprehensive rehabilitation, resulting in the facility becoming a regional attraction and the premier year-round recreation venue for the area. Under the direction of the Recreation Director and Assistant Pool Director, lifeguards are vital to assure the safety of all patrons enjoying the facility.

ESSENTIAL JOB FUNCTIONS

1. Maintains constant surveillance of patrons in the facility; acts immediately and appropriately to secure safety of patrons in the event of emergency.
2. Provides emergency care and treatment as required until the arrival of emergency medical services.
3. Presents professional appearance and attitude at all times, and maintain a high standard of customer service.
4. Performs various maintenance duties as directed to maintain a clean and safe facility.
5. Prepares and maintains appropriate activity reports.
6. Provide assistance to patrons when appropriate as necessary.
7. Performs miscellaneous job-related duties as assigned.

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- Ability to react calmly and effectively in emergency situations.
- Skill in the application of lifeguarding surveillance and rescue techniques.
- Ability to perform physical requirements of a lifeguard.
- CPR and Lifeguard Certification, or ability to become certified.
- Ability to follow routine verbal and written instructions.
- Knowledge of customer service standards and procedures.

ORGANIZATIONAL STRUCTURE

Lifeguards will report to and be supervised by the Recreation Director and Assistant Pool Manager.

WORK SCHEDULE

The position is part-time and will not exceed 30 hours per week nor 120 hours per month. Annual hours are limited to under 1,000 hours per year. Operational hours may be interrupted by severe weather from time to time. Overtime is not required. Summer hours extend longer than school year schedule.

APPLICATION PROCEDURES:

A City of Kingfisher Employment Application, Resume, and References shall be submitted to the City Clerk at 301 N. Main St., Kingfisher, OK 73750.

The City of Kingfisher and Kingfisher Recreation Authority provide equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws. This policy applies to all terms and conditions of employment, including recruiting, hiring, placement, promotion, termination, layoff, recall, transfer, leaves of absence, compensation and training.

The statements contained herein reflect general details as necessary to describe the principal functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all inclusive listing of work requirements.